



## Data Protection Statement for applicants

(September 2018)

The Max-Planck-Gesellschaft zur Förderung der Wissenschaften e.V. (MPG) takes the protection of your personal data very seriously. Here we provide you with information concerning the main aspects of data processing in the context of our application and recruitment procedures.

### 1. Contact details of the data controller

The controller as defined by the EU General Data Protection Regulation (GDPR) and other provisions under data protection law is:

Max-Planck-Gesellschaft zur Förderung der Wissenschaften e.V. (MPG)

Hofgartenstraße 8, 80539 Munich, Phone: +49 89 2108 -0

[www.mpg.de](http://www.mpg.de)

### 2. Contact details of the Data Protection Officer

The Data Protection Officer of the controller is Heidi Schuster, Hofgartenstraße 8, D-80539 Munich, telephone: +49 (89) 2108-1554, email address: [datenschutz@mpg.de](mailto:datenschutz@mpg.de)

### 3. Purpose and legal basis of data processing

The personal data you send is saved and processed solely for the application and recruitment processes of the Max Planck Institute of Molecular Physiology.

The legal basis for processing is Article 6, para. 1, lit b GDPR (contractual basis) and § 26 Federal Data Protection Act 2018 (data processing as the basis for establishing an employment contract).

If you submit any personal data that goes beyond the mandatory information required for the application process, you give us your permission to store and process this data exclusively for the purpose of the application and recruitment process.

The legal basis for processing in these instances is Article 6, para. 1, lit. a GDPR (consent of the data subject).

### 4. Data recipients and categories of data recipients

The Max-Planck-Gesellschaft as the responsible body only has access to your data insofar as this is necessary for the application and recruitment process in line with the internal allocation of responsibilities. Personnel management staff have access to the data. They transfer the data to the selection committee assembled for the respective application procedure, as well as to the Gender Equality Officer and the Works Council and, if applicable, to the representatives of the disabled. The selection committee may also include external experts with whom the data is then shared. The data is not shared with any other third parties.

### 5. Duration of storage

Your data will be stored until the end of the recruitment process or, in the case of a speculative application, until the end of the exploratory process or the appointment process, as the case may be. We only save your data for longer if you have given us your consent to do so.



## 6. Your rights

You can view, alter or delete the data you have entered at any time using your personal access to the application system. Your access is protected using your email address as a personal login name and a password of your choice.

You are fundamentally entitled to the rights of access (Article 15 GDPR), rectification (Article 16 GDPR), erasure (Article 17, para. 1 GDPR), restriction of processing (Article 18 GDPR), data portability (Article 20 GDPR) and withdrawal of consent (Article 7, para. 3 GDPR).

In order to assert your rights, please contact

Max-Planck-Institut für molekulare Physiologie  
Otto-Hahn-Straße 11  
D-44227 Dortmund

If you believe that processing of your personal data is in breach of data protection law or your claims under data protection law are being violated in any other way, please contact the Max-Planck-Gesellschaft Data Protection Officer at [datenschutz@mpg.de](mailto:datenschutz@mpg.de). The supervisory authority responsible for the Max-Planck-Gesellschaft is BayLDA (Bavarian Data Protection Authority), Postfach 606, 91511 Ansbach.